**Site Base Team Meeting**

**September 22, 2015**

Present: Laura Gaddy (Principal), Kimberly Combs (Asst. Principal), Jennifer Penegar (Kindergarten), Nicole Levy (First Grade), Sarah McMackin (Second Grade), Maggie Harris (Third Grade), Amy Sperry (Fourth Grade), Harvey Bagshaw (Fifth Grade), Carolyn Nichols (Support Staff), Cinda Gatrell (Teacher Assistant), Kristin Hinds (Specials), Tricia Green (Parent), Janet Kamenick (Parent), Pam Karkow (Parent)

1. **Welcome, Intros, Officers, Mtg. Schedule for the Year:** Ms. McMackin agreed to serve as the chairperson of the committee this year. Ms. Hinds will continue to do the meeting minutes. All members are aware of the schedule for the year (sent out via Google Doc earlier in the school year). A brief overview of the purpose of the committee was provided to all members.
2. **Lunch Concerns:** Many concerns have been brought to the team regarding excessive numbers visitors at lunch and lots of outside food coming in. Mrs. Gaddy asked the team to think about how we may need to tweak policies to address these concerns.
3. **Budget Items:** The Leadership Team recently decided to continue using benchmark assessments for students in grades 3-5. The team would like to continue using Case 21 as the vendor. Mrs. Gaddy has received a quote from Case 21 and she shared it with the team. The team decided to go back to talk to their grade level PLCs about the number of benchmarks that are needed as we may need a revised quote.
4. **School Improvement Plan, Testing Data and results:** Mrs. Gaddy shared the last year’s EOG testing results with the committee. Overall, our student growth increased while our overall proficiency decreased. It is noted that it is difficult to compare the results with prior years due to redistricting. We are very proud of our growth yet there is still work to be done, especially in the various student subgroups (i.e. LEP students, EC students, etc.). We did meet 100% of our AMOs (27/27) and 5th grade Science results were excellent (94% proficiency and they exceeded expected growth). Mrs. Gaddy also reviewed results of the  teacher, student, and parent surveys from last school year. The team discussed all of the data provided and approved minor tweaks to the current school improvement plan. A goal for ensuring that all students have a “mentor” on campus was approved.
5. **Resources:**  As requested, Ms. Combs has researched various resources for grade levels (i.e. EOG prep, reading comprehension resources, etc.). She shared samples of resources with all members of the committee and asked grade levels to review them and carefully think about their true needs before requesting the purchase of the resources.
6. **EC Night, Boosterthon, Other items on the calendar:** Mrs. Gaddy shared various upcoming events on the school calendar.
7. **Grade level concerns:** No grade level/area concerns at this time.